

THE EMERGENCY MEDICAL SERVICES TRAINING FUND

The Emergency Medical Services Training Fund

- Financial Assistance for Virginia BLS and ALS programs and students
- Organized into 5 broad categories:
 - Tuition Reimbursement
 - Course Funding
 - CE Programs
 - Auxiliary Programs
 - Accreditation Funding

New Funding Program Background

- In 2007 the GA created a committee to look at incentives for recruitment and retention of fire and EMS personnel.
- Out of this committee came several suggestions, one of which was legislation to raise the current \$4 for Life by 25¢ to \$4.25 for Life
- This legislation passed the GA this past spring and the Governor signed it into law.

What this means for EMS

- The additional 25¢ is expected to generate \$1.5 million annually
- These funds are restricted and can only be used for EMS training and education
- This has enabled the Office to restructure both BLS and ALS training funding into a single, outcomes-based program we are calling the Emergency Medical Services Training Fund.

The skinny

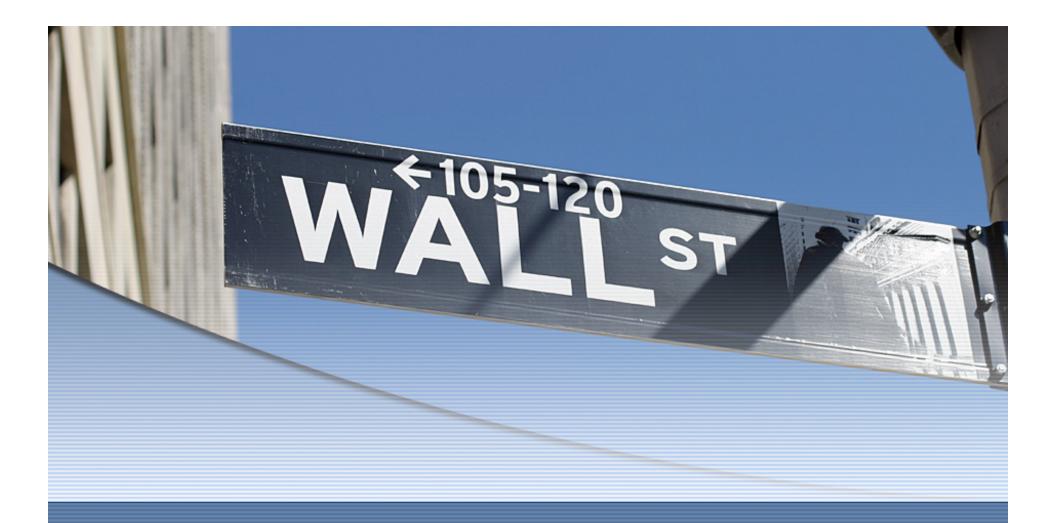
 The following chart details the proposed FY09 EMSTF budget:

Training Fund Category	ALS Funds	BLS Funds	Addition of .25¢	Total FY09
			ST	
Accreditation Funding	\$ 110,000.00			\$ 110,000.00
Initial Certification Course Funding	\$ 454,804.00	\$ 225,000.00	\$ 1,000,000.00	\$ 1,679,804.00
Transition Program Funding	\$ 150,000.00			*
Auxiliary Program Funding	\$ 175,000.00			\$ 325,000.00
Tuition Funding	\$ 100,000.00		\$ 250,000.00	\$ 350,000.00
CE Funding by Planning District	\$ 210,196.00	\$ 75,000.00	\$ 250,000.00	\$ 535,196.00
Grand Total	\$ 1,200,000.00	\$ 300,000.00	\$ 1,500,000.00	\$ 3,000,000.00

Availability of Funds

All Awards Subject to Funds Availability



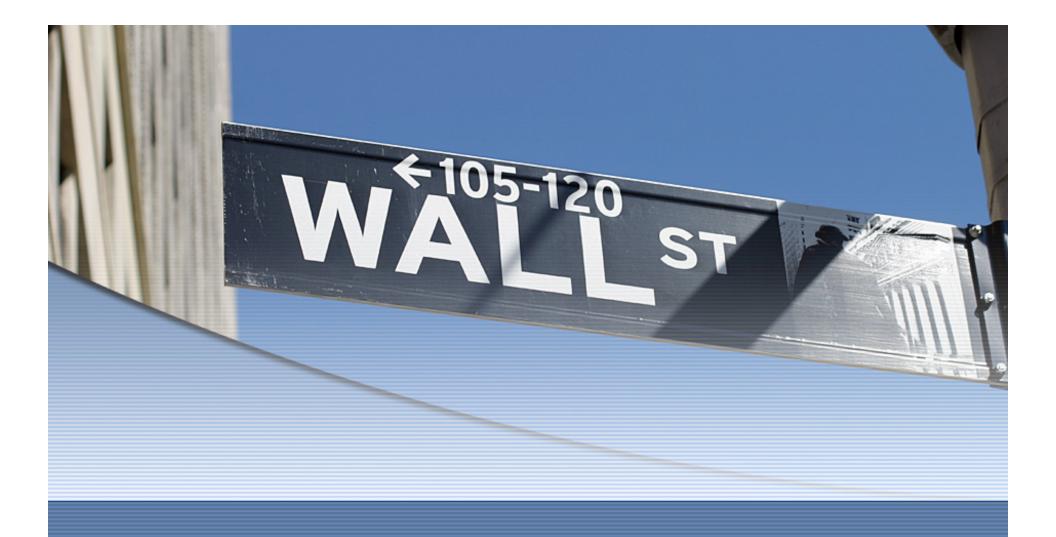


EMS Training Funds Web Page

www.vdh.virginia.gov/oems/emstf.asp

Web Page

- We are in the process of developing the EMSTF web page. It will:
 - provide a brief background about the program
 - have a link to the EMSTF funding contracts
 - provide contact information for the Jackie Hunter, the Program Support Technician for the EMSTF



Tuition Reimbursement

Tuition Reimbursement

- Two types of Tuition Reimbursement
 - Individual
 - EMSTF Funded Programs
 - Non-EMSTF Funded Programs
 - Organizational
 - EMSTF Funded Programs
 - Non-EMSTF Funded Programs

Individual Tuition

- Individual Tuition Reimbursement
 - In order to be eligible, the provider must:
 - Be Virginia Certified Provider
 - Be certified at the level for which tuition reimbursement is requested
 - Be actively affiliated with an agency capable of delivering care at provider's certification level.

Individual Tuition (cont)

- Individual Tuition Reimbursement
 - The provider must:
 - Submit EMSTF Individual Tuition Reimbursement Application
 - Application deadline 180 days from receiving Virginia Certification
 - Funding amount based on EMSTF Formula
 - Two levels of funding are available depending on what program the provider completed.

Organization Tuition

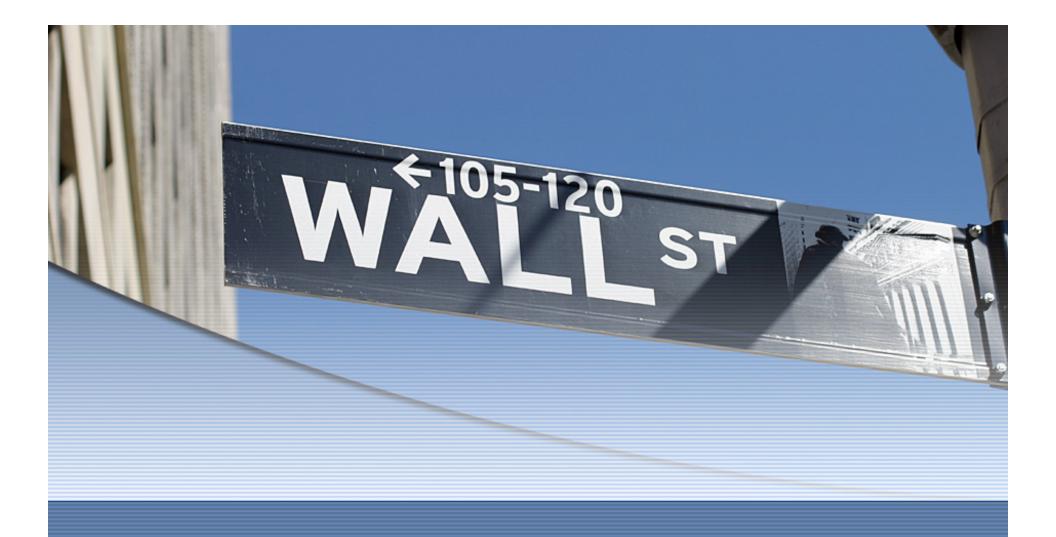
- Organizational Tuition Reimbursement
 - Organizations must have:
 - provided financial support for provider
 - ensure the provider is actively affiliated with the agency
 - submit EMSTF Organizational Tuition Reimbursement Application
 - Submit a separate application for each program level
 - Application deadline 180 days from the time the provider received Virginia Certification
 - Funding amount based on EMSTF Formula

Maximum Reimbursement Amounts

Individual/Organizational Tuition Reimbursement

Certification Level	Non-EMSTF Funded Programs*	EMSTF Funded Programs*
First Responder	\$204.00	\$50.00
EMT-basic	\$476.00	\$75.00
Enhanced	\$408.00	\$102.00
Enhanced to Intermediate	\$816.00	\$306.00
Intermediate	\$1,088.00	\$408.00
Intermediate to Paramedic	\$1,088.00	\$408.00
Paramedic	\$2,176.00	\$680.00
RN to Paramedic	\$544.00	\$170.00

^{*} This is the maximum amount of individual/organizational tuition reimbursement available at each training level, for programs not funded through ALSTF Course Funding. Reimbursement will not to exceed the actual costs of the program in question.



Course Funding

Course Funding: Who is eligible?

- Course Funding
 - Available to non-profit organizations
 - Community Colleges
 - 501 (c)(3) organizations
 - Governmental Organizations (localities)
 - Individuals not considered for profit entities
 - Funding is available for initial basic courses

Course Contract

Virginia Office of EMS Advanced Life Support Training Fund Course Funding Contract for FY08 EMT Intermediate

This contract entered into this ____th day of _____ by and between ____ hereinafter referred to as the "Contractor" and the Department of Health, Office of Emergency Medical Services of the Commonwealth of Virginia hereinafter referred to as the "Purchasina Agency".

WITNESSETH that the Contractor and the Purchasing Agency, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

PERIOD OF PERFORMANCE: The period of performance for this contract shall be from the start date up to but not to exceed 540 days from the end date of the course as stated below.

Course dates: From through End Date

The contract documents shall consist of:

1 This signed form

CONTRACT NUMBER

- The attached purchasing description which consists of:
 - a. The Scope of Services,
 - b. The General Terms and Conditions,
 - c. The Special Terms and Conditions,
 - d. Method of Payment and Pricing Schedule,
- I. PURPOSE AND BACKGROUND: The intent and purpose of this contract is to establish an agreement with a qualified vendor to provide Funding for an <u>Advanced Life Support Course</u> Approved by the Virginia Department of Health, Office of Emergency Medical Services (OEMS), an agency of the Commonwealth of Virginia. The Purchasing Agency's Contract Administrator is the Advanced Life Support Funding Administrator, at 804-884-760.
- II. SCOPE OF SERVICES

The Contractor shall provide the Purchasing Agency with the services required by 12VAC5-31 of state regulations, the OEMS policies and Advanced Life Support Training Funds (ALSTF) policies. The contracted course as specified in OEMS policy shall be conducted as designed by the OEMS and based upon a standard rate as defined in the Advanced Life Support Training Fund Program and on a pro-rated basis determined by course enrollment levels. The Contractor shall coordinate student scheduling and registration for the appropriate Test Site.

The Purchasing Agency shall:

- A. Process all course requests and forward all ALS Funding request to the ALSTF Specialist.
- B. After verifying appropriate documentation as required in 12VAC5-31 of the state regulations and OEMS policies, the receipt of the enrollment forms as described in 12VAC5-31 and OEMS policies, and a completed "ALSTF Course Funding" contract, initiate financial disbursements as specified in the ALSTF Administrative Guidelines.
- C. Upon receiving the "Course Student Disposition Report" will initiate payments as specified in the ALSTF grant no less than quarterly until all specified payments are made or until the expiration of the test period for any of the candidates testing from this course.

The Contractor shall:

Full Scre Close Full

CONTRACT FOR BASIC LIFE SUPPORT COURSE COORDINATION No longer valid after July 1, 2008.

OFFICE OF EMS USE ONLY: Course #:_ Subject: Reimbursement Requested: EMS Notified Date: Reimbursement Approved: Office Approval: COMMONWEALTH OF VIRGINIA Contract for Basic Life Support Course Coordination This CONTRACT entered into this <u>e</u> of Emergency Medical Services, hereinafter called the "PURCH 🕰 WITNESSETH that the s and of the mutual covenants, considerati SCOPE OF SERV vide the Purchasing red by 12VAC5 gulation : and Office of EMS police nstructor/BL 8 urse as specified in Office of EMS py Course Coordii e de signated Mandard rate of \$20.00 per hour or, by course or shall coordinate student schedulls enrollm ent Test Sites made avail ontractor will perform as an indep SELF EM fore Is respons any and all taxes to which he or am the State. ENT'S OR FEES: The Contracto pplemental payr SUPPL receive en rollment or in stitutional to taking the cours trese paym e reason for denial of reimb SUPPL ENTHAS BEEN ARRAI IN TH STUDENT AMOUNT OF: \$ _____ per student. DIS PUT ES fill be governed by the provisions Agency Pro cur em en September 1998. (Including all revi of contract acceptance.) indemnify, defend, and hold ha HOLD HARMLE of Virginia, its officers, agents ar damages and action er at law or nonperformance under t TERMINATION: This Con-🌇 notice to the other, or this Contract shall be cance ਓpriated for the purpose of tate regulation : governing the continuation of this agreement conduct of the contracted course. IN WITNESS THEREOF, the parties have caused this Contract to be duly executed intending to be bound thereby. Contractor: Purchasing Agent: BY: | Gregory S. Nelman SIGNED:

How does course funding work?

- The first thing you need to know is that the entire process is automatic
 - When your Enrollment Forms are received, our database automatically sets up an initial payment for your course
 - This initial payment is based on the number of students enrolled in your course.
 - After your course is over and you complete the CSDR online, your second half funding is then calculated.

	Α	В	С	D	E	F	G	H	
1		Maximum		Maximum			# Students		
2	Program Type	Course Cost	% Reimburse	\$ Reimbursed	I Initial Half	Second Half	Completed	\$/ Student	Individual Tuition Reim
3	FR	\$ 3,060.00							
4	12 or more students		60%	\$ 1,836.00	\$ 918.00	\$ 918.00	12	\$76.50	\$50.00
5	7 - 11 students		40%	\$ 1,224.00		\$ 612.00	11		
6	1-6 students		25%	\$ 765.00	\$ 382.50	\$ 382.50	6	\$63.75	
7	EMT-B	\$ 7,140.00							
8	12 or more students		60%	\$ 4,284.00	\$ 2,142.00	\$ 2,142.00	12	\$178.50	\$75.00
9	7 - 11 students		40%	\$ 2,856.00	\$ 1,428.00	\$ 1,428.00	11	\$129.82	
10	1-6 students	***************************************	25%	\$ 1,785.00	\$ 892.50	\$ 892.50	6	\$148.75	
11	Enhanced	\$ 5,100.00							
12	12 or more students		60%	\$ 3,060.00	\$ 1,530.00	\$ 1,530.00	12	\$127.50	\$102.00
13	7 - 11 students		40%	\$ 2,040.00	\$ 1,020.00	\$ 1,020.00	11	\$92.73	
14	1-6 students		25%	\$ 1,275.00	\$ 637.50	\$ 637.50	6	\$106.25	
15									
16	Enhanced to Intermediate	\$ 15,300.00							
17	12 or more students		60%	\$ 9,180.00	\$ 4,590.00	\$ 4,590.00	12	\$382.50	\$306.00
18	7 - 11 students		40%	\$ 6,120.00	\$ 3,060.00	\$ 3,060.00	11	\$278.18	
19	1 - 6 students		25%	\$ 3,825.00	\$ 1,912.50	\$ 1,912.50	6	\$318.75	
20									
21	Intermediate	\$ 20,400.00							
22	12 or more students		60%	\$ 12,240.00	\$ 6,120.00	\$ 6,120.00	12	\$510.00	\$408.00
23	7 - 11 students		40%	\$ 8,160.00	\$ 4,080.00	\$ 4,080.00	11	\$370.91	
24	1 - 6 students		25%	\$ 5,100.00	\$ 2,550.00	\$ 2,550.00	6	\$425.00	
25									
26	Intermediate to Paramedic	\$ 20,400.00							
27	12 or more students		60%	\$ 12,240.00	\$ 6,120.00	\$ 6,120.00	12	\$510.00	\$408.00
28	7 - 11 students		40%	\$ 8,160.00	\$ 4,080.00	\$ 4,080.00	11	\$370.91	
29	1 - 6 students		25%	\$ 5,100.00	\$ 2,550.00	\$ 2,550.00	6	\$425.00	
30									
31	Paramedic	\$ 40,800.00							
32	12 or more students		60%	\$ 24,480.00	\$ 12,240.00	\$ 12,240.00	15	\$816.00	\$680.00
33	7 - 11 students		40%		\$ 8,160.00				
34	1 - 6 students		25%	\$ 10,200.00	\$ 5,100.00	\$ 5,100.00	6	\$850.00	
35									
36	RN to Paramedic	\$ 10,200.00							
37	12 or more students		60%		\$ 3,060.00				- 0 0 0 0 0 0 0 0
38	7 - 11 students		40%		\$ 2,040.00		11		
39	1 - 6 students		25%	\$ 2,550.00	\$ 1,275.00	\$ 1,275.00	6	\$212.50	
40									

Course Funding Requirements

- Course Funding
 - Program must satisfy all relevant requirements
 - 12 VAC 5-31
 - Training Program Administration Manual
 - EMSTF Administrative Manual
- Contractor submits EMSTF Course Funding Contract with Course Approval Request Form
 - Request must be made together and at least 30days prior to the begin date for the course.
 - There will be a penalty of 25% of the total value of the contract for late submissions

Course Student Disposition Report

Submission of the CSDR is MANDATORY for all initial programs as of August 1, 2006

Audience Participation



Let's pause for a moment....

- Everyone raise your right hand and swear that:
 - I will go home and throw away all OEMS forms that are currently in my possession.
 - I promise to go to the OEMS website from this point forward and use the current version of the forms published by the Office.
- Good, now that we got that out of the way we can move on....

The Course Approval Request Form

• Out with the OLD, in with the new...

No longer valid after July 1, 2008

Virginia Simces OFFICE OF DEMORPHORY MEDICAL SERVICES OFFICE OF Virginia Department of Hallin	COURSE APPROVAL REQUEST FORM	109.Governor, Street Madison Bldg., Suite UB-5 Richmond, Virginia 2321 1-800-523-6019 (VA only 804-864-760
Type of Program: (Check one appropri	ATE BOX)	ed Basic 🔲 EMI-E Bridge to EMI-I
First Responder Required Topics (9)	lours) 🔲 HMI-Intermed	diate Basic 🔲 EMI-Ito P Bridge
☐ FR Required Topics + 9 hrs Cat 2 (18 ☐ EMT – Basic	hr program) camedic –	Basic 🔲 RN Bridge to Paramedio
■ HMI – Basic Required Topics (24.44		ms (48 Hours)
☐ HMT — Basic Required Topics ☐ ^BLS CE Program		"4 hrs Cat 2 (72 Hours)
□ ^Uther:		
* Attach course outling		OEMS CE Modules.
CourseCoord		
Name and Address of the Address of t		46
NAME:		
Address:	Сіту:	_
PHONE #: H	s O -	
E-MAIL A		
NAME OF AUTHORIZ	ED TO RECEIVE COURSEINF	
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Сіту:	ST: SIATE U	SECRET
Programma 4-		
Махіми	PROGRAM LENGTH	:
Open/Ci	TOTAL CE HOURS	Requested:
Вези Вате	END DATE:	
DAYS COURSE III	30 days advance notice of	ONTIFICE WIT
Suiday T	ANNED COURSE IS REO	
□ Morday		JESTED?
□ Tresday		AND A STUDENT FEE FORM IS
☐ We direstary Time Class Meets: START Time:		AM DPM
CLASSINGON LOCATION:		AM LIFE
NOTE - THIS ORIGINAL	FORM IN	S AN E NOT ACCEPTABLE
OMD / PCD SIGNATURE:	OMD / PO	CD#:
	RED FOR ALL O BMS CERTIFICATION COURSES AND ALL COU	
CourseCoordinator:	DATE	
OFFICE OF EMS USE ONLY: Course #: Topic:	Approved: Date:	
odarseir. Topic.	Approved. Date.	EMSTR-01(Re, kell 10000

The NEW Course Approval Request Form

Virginia Sussidence Medical Services OFFICE OF SINGEL DEPARTMENT OF FAMILY SERVICES	COURSE A		N	109 Governor Street fadison Bldg., Suite UB-55 Richmond, Virginia 23219 1-800-523-8019 (VA only) 804-864-7600
TYPE OF PROGRAM: (CHECK ONE APPROPRIA First Responder Basic First Responder Required Topics (9 Hc FR Required Topics + 9 hrs Cat 2 (18h	ours) r program)	EMT-Enha EMT-Interr	nediate Basic – Basic	☐ EMT-E Bridge to EMT-I ☐ EMT-I to P Bridge ☐ RN Bridge to Paramedic
□ EMT – Basic Required Topics (24 Hou □ EMT – Basic Required Topics + 12 hrs □ *BLS CE Program □ *Other:	Ćat 2 (36hr program)	TALS CE P	red Topics + 24 rogram	4 hrs Cat 2 (72 Hours)
* Attach course outline listing subject "AF	REA" and lesson length f	or custom CE pro	grams not usin	g standard OEMS CE Modules.
COURSE COORDINATOR INFORMATION	- PRINT			
Name:		0	ERT#:	
Address:	Сіту:		ST:	ZIP:
PHONE #: HOME: _() BUSINES E-MAIL ADDRESS:				
NAME OF ASSISTING INSTRUCTOR AUTHORIZE	D TO RECEIVE COURSE IN	FORMATION:		
PROGRAM LOCATION - PRINT				
Facility:				FOR INFORMATION STUDENTS CAN CALL:
FACILITY ADDRESS:				() - OVELENCE ON THE WEB FOR PROGRAMS CHUT
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Affirmation and Signature		
n applying to the Department of H histh day of,,	ealth, Office of Emergency Medical Servic , we agree to the following:	es of the Commonwealth of Virginia for this course on
		n Virginia Emergency Medical Services Regulations anual and the criteria specified for the course of
Falsification of misrepresente immediately su coordinator, pl Notification of	d information to students, EMS Provider uspend, cancel or take other appropriate hysician course director, operational med	falsified records or to have distorted, forged or s or to the Office, the Office reserves the right to action that may effect either the course discal director and/or the course of instruction. Diled students, course coordinator and the program or.
OMD / PCD Signature:		OMD / PCD #:
APPROVED MEDICAL DIRECTOR'S SIGNATU	RE IS REQUIRED FOR ALL OEMS CERTIFICATION COU	RSES AND ALL COURSES AWARDING CATEGORY 1(REQUIRED) TOPICS
COURSE COORDINATOR SIGN	IATURE:	DATE:
THIS ORIGINA	AL FORM MUST BE	SUBMITTED TO OEMS
	AL FORM MUST BE	
F,		

Forms no longer needed by EMT-B Instructors

- Small Course Approval Form
- Reimbursement Claim Form
- Student Course Fee Summary

Please don't submit unnecessary paperwork to the Office, it only slows down our processing time and requires additional mailing costs.



Continuing Education (CE) Funding

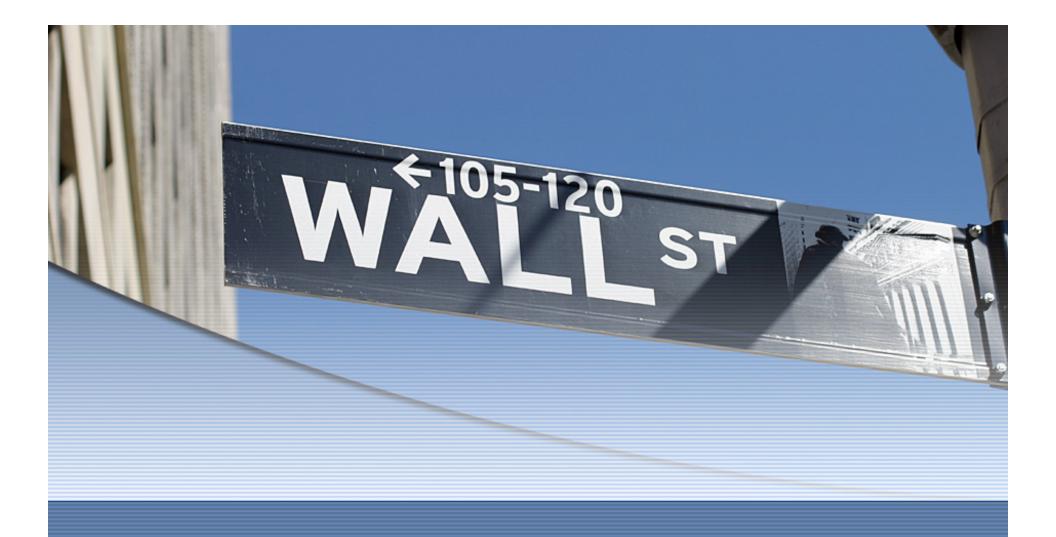
Continuing Education

- Standard CE Funding
 - Funding to support Cat. 1 CE in each PD
 - Administered by the Office of EMS through EMSTF contracts
 - Funding amount based on calculations described in the EMSTF program.
 - PD awards can only be used for that PD

Continuing Education

- Standard CE Funding
 - Does not include auxiliary programs
 - •ACLS
 - ·ITLS
 - •PHTLS
 - •PALS
 - •ITLS-PEDIATRIC
 - •BDLS

- •PEPP
- •PPC
- •ATLS
- •NALS
- •APLS
- •GEMS



 Funding at the ALS and BLS level for the following types of OEMS approved Auxiliary Programs:

- •ACLS
- •ITLS
- •PHTLS
- •PALS
- •ITLS-PEDIATRIC
- •BDLS

- •PEPP
- •PPC
- •ATLS
- •NALS
- •APLS
- •GEMS

- Contractor must indicate on Course Approval Request Form that funding is being requested
- Submit completed Auxiliary EMSTF contract with Course Approval Request Form
 - This must be accomplished 30 days prior to the start date for the course.
- Any course fee must be reduced:
 - by \$80 for a full program
 - By \$40 for a refresher program
- Multiple submissions required for auxiliary courses that span a year.

- Funding based on number Virginia Certified ALS & BLS providers completing the entire program
- Funding awarded upon completion and submission of:
 - Course Roster (with original signatures)
 - CE cards
 - Invoice (must be submitted for payment)

Changes for FY09

- New contracts for FY09 will be available on our website by July 1
- EMT-B/FR programs (initial and CE) with start dates > July 1, 2008 will be required to complete a new EMSTF Funding Contract
- Contract language has been changed to specify that all monies received through this program must be used to further the cause of *quality* EMS education in Virginia

Changes for FY09

- EMT-Instructors can now specify a 3rd party payee (individual or non-profit) and avoid IRS-1099 forms
- Penalties for falsification of records may include being barred from submitting requests for RSAF funding or any other OEMS funding program or contract.

Helpful Hints

- Submit your funding contracts with your course announcement, late contracts will be assessed a penalty of 25% of the total value
- Make sure the "Period of Performance" on your contract matches the dates on your course announcement
- Tri-fold your course roster with your CE cards – this is what prompts payment for CE and auxiliary programs
- Include all required documentation such as CE cards, invoice, and roster together in the same mailing to the Office.

Falsification Penalties

- Falsification of information will automatically nullify the funding reimbursement request and any subsequent requests for a period of five (5) years.
- OEMS has the right to pursue appropriate legal action. Falsification of information discovered after EMSTF monies are awarded will require return of any awards and the possibility of appropriate legal action.



Contact Info

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Questions?

What questions do you have about the EMS Training Funds Program?

